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7 JAN 1977

MEMORANDUM FOR: Deputy Director for Administration
FROM : Robert W. Gambino
Director of Security
SUBJECT : Office of Security Significant Activities -
Week of 31 December 1976
REFERENCE : DDA Administrative Instruction No. 74-5

1. This memorandum is for information only.
2. The activities of the Office of Security during the week of 31 December 1976 - 6 January 1977 were highlighted by the following items:
 - a. On 4 January, Office of Security representatives afforded the Attorney General designee indoctrination for access to Sensitive Compartmented Information.
 - b. On 5 January, the Office of Security completed a draft of a Memorandum of Understanding regarding the secure utilization of classified and compartmented intelligence by the Department of Commerce. The draft involves a second effort to reach an agreement with Commerce on the matter at issue and features extensive revision of an earlier paper which resulted in a counterproposal by Commerce.
 - c. On 6 January, the Deputy Director of Security along with representatives of the General Counsel and Legislative Counsel met with staff members of the Senate Select Committee on Intelligence to discuss differences with respect to the proposed non-disclosure agreement to be signed by all SSCI staff personnel. Differences appear to have been resolved, a new draft agreement was developed and this agreement is expected to be presented to the DCI in the immediate future for review and approval.

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d. During the week, the Office of Security continued to act as the focal point within the Agency for the review of documents associated with the [REDACTED] II case. In addition, several meetings with Department of Justice officials took place for the purpose of determining the availability of these documents during grand jury and court proceedings.

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3. Projected Office of Security activities for the week of 7 January 1977 of possible interest at the Directorate level include:

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b. An Office of Security representative currently on TDY in Plains, Georgia, to serve as a control officer for sensitive compartmented information to be reviewed by the President-elect, is scheduled to accompany the President-elect on flights to and from Washington, D. C. on 11 and 13 January.

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for Robert W. Gambino

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